



**Wood Green Business Improvement District (BID)  
Invitation to submit Tender for Supply and Maintain**

**Title:**

**Wood Green Hanging Baskets**

**Description of Proposal:**

To supply and maintain around 180 hanging baskets which need to be installed on 90 lamp posts throughout Wood Green BID area. Brackets will also be required which will be kept in situ.

**Times of Delivery**

18<sup>th</sup> May 2020 – 16<sup>th</sup> October 2020

**Invitation to Submit Quotation: - UPDATED**

**UPDATED - Final day of response – 21<sup>st</sup> February 2020**

Interviews and On-site visits – Week commencing 2<sup>nd</sup> March 2020

Completion of Award of Works – 9<sup>th</sup> March 2020

**For all enquires and further information please contact:**

Mr P. Collins – BID Manager

2<sup>nd</sup> Floor, Wood Green Works, 40 Cumberland Road, London, N22 7SG

Telephone: 020 3011 0504 E-mail: [info@woodgreenbid.co.uk](mailto:info@woodgreenbid.co.uk)

## About Wood Green Business Improvement District (BID)

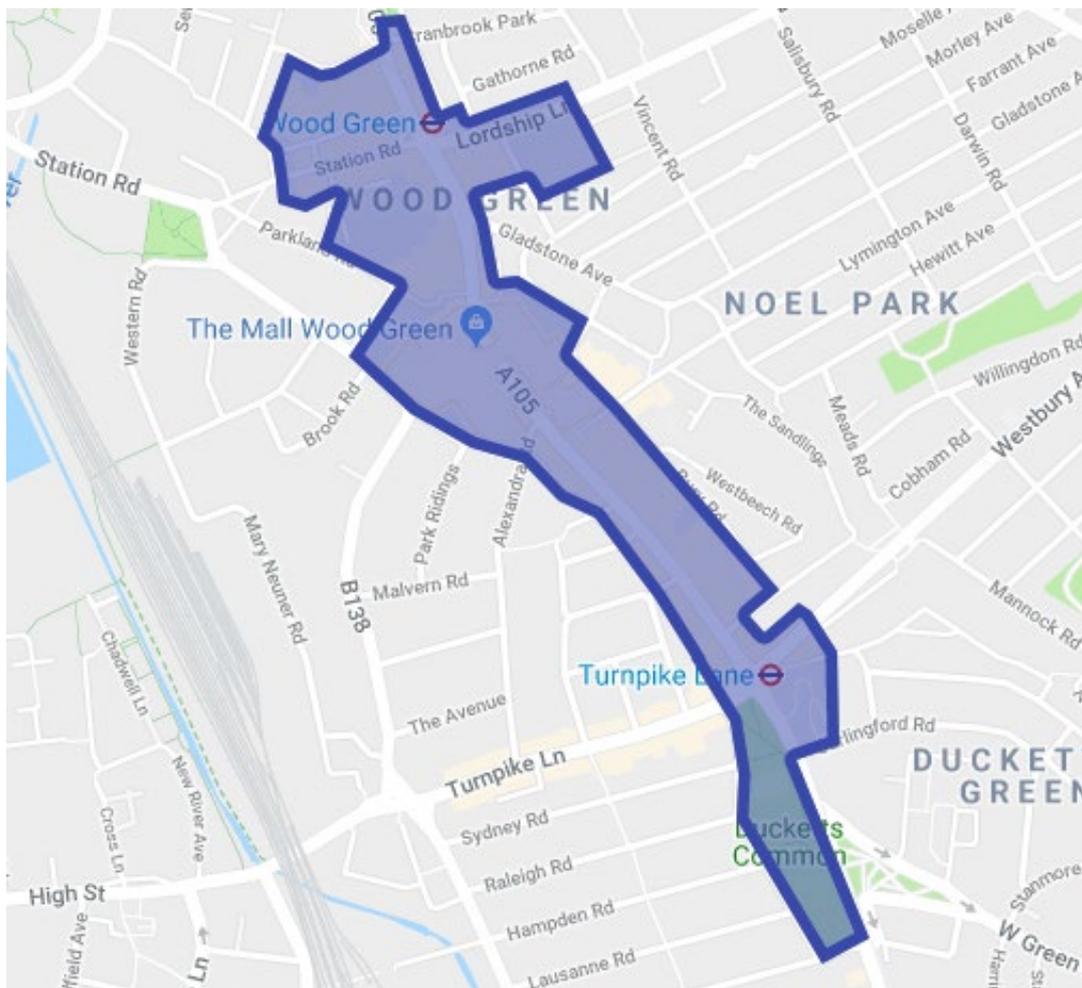
Future Wood Green was founded in July 2018 after successfully receiving a yes vote from businesses in March and is operational to 2023 where the BID will be requesting renewal from the local businesses. The BID looks is primarily funded by businesses within the area map pay a levy to fund projects and improvements around the High Road area.

As part of its delivery, the BID has created four main theme areas which are:

- Business and Investment
- Events and Marketing
- Place and Connectivity
- Safe and Secure

This project is part of the delivery of the Place and Connectivity Theme. Each of the four themes above have a steering group which reports directly to the Board of Directors. For further information about the BID and its projects and Themes, please visit our website at [www.woodgreenbid.co.uk](http://www.woodgreenbid.co.uk)

### The BID Area:



The Area includes the whole section of the High Road Between and including Turnpike Lane Underground station to the junction with Watson Road. We also cover sections of Westferry Road, Turnpike Lane, Station Road and Lordship Lane.

For an online version of the map of the area covered by the BID, please visit our website at <https://woodgreenbid.co.uk/about/the-bid-area/>

## About the Delivery of this Project

The Business Improvement District are funding the activation of Hanging Baskets throughout the BID area. Each Lamp posts unless specified from the On-site visit will have two hanging baskets which will be fixed using brackets which can be left for further use.

The BID is looking for a vibrant colour range within the floral display and will last the duration of the time period stated. The BID is also looking for a supplier who can maintain the hanging baskets including repairing, watering and replacing the baskets if required.

The BID works closely with the Local Authority and the Contractor who is successful will be introduced to the officers who will require Risk Assessments, Method Statements, installation information before any works commence.

## Examples of the Hanging Baskets we are looking for:



Note: The BID will work with supplier regarding artwork for signage on brackets.

## Next Stage

The BID is open to suggestions or comments on how we can make the most of this scheme. Please complete the submission form in the first instance and return it to us no later than 20<sup>th</sup> March 2020. Any submissions after this date will be ignored. The BID will send a receipt to acknowledge that we received your submission.

**Future Wood Green Business Improvement District BID**  
**Submission to supply Hanging Baskets for Wood Green**

**Section 1 – Company Information**

Company Name:	
Address:	
Post Code:	
Telephone Number:	
E-mail Address:	
Website:	
Name of Contact:	
Position:	
Years being Trading:	
Company Number:	

**Section 2 – About your Company**

Please use the space below to describe your company and the projects you have completed in the past.

**Section 3 – Supplying Hanging Baskets in Wood Green**

Please describe the kind of hanging baskets including brackets, floral displays, maintenance schedules and any other information which would support your delivery of this scheme.

#### Section 4 – Breakdown of Quotation

Please provide a breakdown using the boxes below of your quotation to include up to 180 units for the duration of the period requested.

Installation and Supply of Brackets	£
Printed sign inserts	£
Supply and install of Baskets	£
Maintenance Fee	£
<b>GRAND TOTAL</b>	£

#### Section 5 – Declaration

I/We confirm that on behalf of the Company above, that we would like to submit our quotation for your attention and can confirm that we will be available to attend a meeting which will take place during the week commencing 30<sup>th</sup> March 2020.

The costs that we have submitted within this quotation cover all costs we will invoice, and we do not unless it has been specified and approved by the BID to do so, invoice for any addition costs. Invoice for the works will be issued monthly by our organisation to the BID.

The Company already has in place all the necessary insurance required which includes public liability of a minimum of £10 million pounds.

The Company will allow the BID to make checks using recognised organisation to satisfy that the company is in good financial standing.

The Company will allow if successful to be asked to attend an interview to provide a minimum of two references where we have carried out projects in the last two years.

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_

#### **Please return the submission form to:**

Mr P. Collins – BID Manager  
2<sup>nd</sup> Floor, Wood Green Works, London, N22 7SG

E-mail: [info@woodgreenbid.co.uk](mailto:info@woodgreenbid.co.uk)